

**ANDES PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
NOVEMBER 19, 2025**

**Present:** Susan Cole, Nancy Darling, Suzanne Gladstone, Karen Bornarth, Diane Lockspeiser, Thomas Navin (via Zoom) , Director Carol Fontaine

**Meeting was called to order** at the Library by president Susan Cole at 3:00 p.m. Minutes of board meeting of September 18, 2025, were reviewed. Suzanne made a motion and Karen seconded to approve the minutes. **Motion to approve the minutes passed. (See Attached)**

**Treasurer's Report:**

**Unavailable at this board meeting; to be presented at next board of trustees meeting in January, 2026.**

**Director's Report:**

**Carol presented the Director's Report for September/October:**

Circulation is strong, especially Libby Activity.

A photo page has been added to the APL website.

We are no longer receiving deliveries of LP Circuit bags, due to lack of checkouts. Membership will be cancelled when the year's contract is up. Circuit DVDs have been circulating; we received 60 DVDs for a period of 3 months.

Strategic Planning: All trustees were sent an email of the Strategic Plan Guidelines from 4CLS and links to strategic plans from other libraries. Focus to be on fundraising; committee needs to be set up.

Community: Monday Mah Jongg has been a huge success. Carol has put out feelers for interest in canasta, and someone inquired about scrabble. APL is now on Instagram with 53 followers currently.

Library/Staff: Carol included a wish list in the Gazette for kids' table and additional shelving unit. She will add this to the website. Monthly staff meetings have been very productive. Removal of unwanted "stuff" from upstairs so the space can be

**Board of Trustees Meeting**  
**November 19, 2025**  
**Page 2**

reconfigured for CROP children continues. When this is completed, the Young Adult collection will new moved upstairs. Music CDs have been moved upstairs.

A new refrigerator without a freezer is needed if funds are available. We have received a donated microwave.

Discussion of audiobooks took place. Suzanne said she would give them to Mountainside.

Carol was stung by bees or hornets, and the source needs to be found and treated.

Grants: Carol is currently working on grants from Delaware County Arts and O'Connor for the both the Summer Reading Program as well as other programing for spring/summer 2026.

Carol met with Joanne Warner about opportunities to collaborate with the Hunting Museum, and she is very open to the idea. The Museum has plans for programs that fit with the 4CLS 2026 Summer Reading Program, and other topics. Some ideas included collaborating with farming families about the history of local street names and the railroads. Karen will speak to Jim Andrews about the railroad history.

Programs: Gino's presentation of Shakespeare Sonnets and a Soliloquy was well-attended and received. Proceeds from the event were generously donated to the library. Thank you, Gino!

Nancy made a motion and Suzanne seconded to approve the Director's Report.  
**Motion to approve the Director's Report passed. (See attached)**

**Board of Trustees Meeting**  
**November 19, 2025**  
**Page 3**

**OLD BUSINESS:**

Keys: Karen received a key and there is one extra. All new keys have been distributed, and a list of key holders is kept at the desk by Carol. Susan said that Saturday volunteers will pick up a key on Friday and leave it at the desk when they exit the library on Saturday.

Many thanks to Gino and Tom for donating over \$350 to the library from their Shakespeare presentation which was attended by 25 people.

Timer for lights in the parking lot not working properly. Suzanne said that Richie is taking care of it.

**NEW BUSINESS:**

Strategic Planning Committee will consist of Susan, Nancy, Tom, and Suzanne. Suzanne said the revised comprehensive town plan will be available after Thanksgiving.

Susan asked about an updated calendar for Saturday volunteer signups. Three people have expressed interest in volunteering: Jackie, Lisa and Jeff. Diane will volunteer on the 1st Saturday of the month.

Carol asked if the library is required to be open a minimum number of hours; she will check with 4CLS.

Susan suggested that we give the gift certificates we have received to the staff as thanks for their dedication and hard work. Tom made a motion and Suzanne seconded to give gift certificates to staff members. **Motion to give gift certificates to the staff passed.** Thank you, Suzanne, Karen and Diane for contributing to the cost of an additional gift certificate.

**Board of Trustees Meeting**  
**November 19, 2025**  
**Page 4**

**Fundraising Ideas:**

Suzanne suggested several possibilities: a silent auction, donor box, partnering with businesses, donor bench, board game tournament, art night, selling books on Amazon, and the well-received paint & sip night.

Karen mentioned reaching out to local businesses to donate a portion of sales, a Readathon with sponsorships, auctions, sweepstakes.

Nancy offered to look into the possibility of a Bingo game for fundraising and said she would look into all the rules and regulations that are required.

Tom made a motion to adjourn and Diane seconded **Motion to Adjourn passed.**  
Meeting adjourned at 4:20 p.m.

Respectfully Submitted,

Nancy Darling  
Recording Secretary

