

**ANDES PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 11, 2026**

Present: Susan Cole, Nancy Darling, Suzanne Gladstone, Linda Lederman, Diane Lockspeiser, Thomas Navin (via Zoom) ; Treasurer, Margaret Reinmann; Director, Carol Fontaine

Meeting was called to order at the Library by president Susan Cole at 3:03p.m.

Minutes of board meeting of January 19th were reviewed and discussed.

- Hotspot: How it would function, and the cost involved. We agreed that it would be offered on a trial basis, to assess the community's interest.
- The Equus Project: Grant was not approved, but they will continue the workshop. Open rehearsal will take place on 3/21. Adult workshop on 4/11, posted in the Gazette and on Facebook.
- Garden Tour: It was stated that the Garden Club has nothing to do with the Garden Tour, and that Joanne is working with Karen and Diane. We will clearly state in promotional materials that it is the Annual Andes Garden Tour which benefits the library.
- Zoom Voting: Diane stated that it is not legal for board members to vote who are participating via Zoom. Will research the laws regarding voting remotely.

Nancy made a motion and Linda seconded to approve the minutes. **Motion to approve the minutes passed. (See Attached) *****

***** After the meeting concluded, Diane objected via email to a statement in the minutes, and requested that it be noted that the motion to pass the minutes was not unanimous. So noted that Diane Lockspeiser does not approve the minutes of January 19th, 2026. (See Attached Email)**

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Treasurer's Report:

- Maggie presented the Treasurer's annual report:
- Check from the Town not yet received. Susan will speak to the Town Clerk, Carol Ames.
- Checking account balance is \$2,560.52, and we will need the check from the Town soon.
- Annual Comptroller's Report has been given to the Comptroller, and a copy to Diane.
- Diane asked how many debit cards are used by the library. Maggie said only one, which is a MasterCard. Susan and Diane checked the statements against payments from the beginning of the year and could not reconcile all the amounts, although they were small amounts of discrepancy. Maggie said it may be because of Amazon billing items separately that are on one voucher, and that she would check out the discrepancies.

Diane made a motion, and Linda seconded to approve the Treasurer's Report. **Motion to approve the Treasurer's Report passed (See Attached)**

Director's Report:

Carol presented the Director's Report:

- Circulation: Remains consistent. We send out twice as much to other libraries as we get in.
- Libby Activity: remains strong
- 4cls meetings: Carol attended two Director's Meetings
- Community: Monday Mahjongg is well attended
- NYS Annual Report: due April 16. 4CLS is waiting for access to new software program.

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- Computer purchase: Demand is not that great that we need to purchase one at this time. There is another computer upstairs that could be used if it is wiped of sensitive library data.
- Clay Ground: We are a fiscal sponsor; patrons will get 30% discount. Two workshops are scheduled.
- Grants: Received \$3400 from CFSCNY for summer reading program workshops.
- Submitting applications to both O'Connor and CFSCNY for parking lot and concrete front entrance steps. We need to use the estimate from the 2024 application or get new estimates.
- Powerhouse: Library Tour 2026 coming to library for kids. Suzanne suggested we do it in the parking lot at ACS where we could set up a table to get students signed up for library cards.

Suzanne made a motion and Tom seconded to approve the Director's Report. **Motion to approve the Director's Report passed.**

President's Report:

- Snow Removal: Susan will check with Town Clerk, Carol Ames about library payments to Bill Drew in addition to the payments made by the Town for the contract that is bid on. Will clarify the areas that are covered, especially the Fire Entrance, which must be clear according to State law.
- Upcoming Dates: 7/25 - Garden Tour; 8/1 - Community Day; 8/15 - Golf Tournament
- Gutters: Will be addressed in the Spring.

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OLD BUSINESS:

- Parking Lot Lights: Timer doesn't work; bulb needs replacing. Susan will follow up with Ritchie Gabriel, Town Supervisor.
- Board Meeting: Board Meetings will be held on the second Wednesday of the month at 3:00 p.m.
- Upstairs Area for Teens: Unsure of grants; maybe we could get a professional to give us some advice and ideas. Tom will look at this; possibly Mary Davis, who is also an architect.
- Fundraising Efforts: Tom suggested we have donation jars within sight for those who participate in free library activities, such as Mah Jongg. Diane remarked that the Mah Jongg game was bought and donated and the library costs are covered. Tom also suggested that we keep a business donor list separate from our master list, and get names of businesses from the tax rolls. Susan and Suzanne will follow up on the tax rolls.
- Community Outreach:
 - Table at ACS Talent Show on Thursday, 3/26, for library card sign up.
 - Drop off books for people during the winter months.
 - Tom suggested partnering with churches to serve the homebound; Diamond Hollow Books.

NEW BUSINESS:

- Resolution to Approve the Three Year plan is postponed until the next Board Meeting, to allow time for Tom's ideas to be evaluated and added. A revised document will be sent to Board Members prior to the meeting.
- Financial Audit was done by Susan and Diane on March 1.
- Tami is looking into developing the Community Hotspot, and will report on its feasibility.
- Grant: Submitted for parking lot and steps. We will look into grants for screen repairs to gazebo, deck cleaning and staining. Consult with Gordy.

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Spring Fundraiser - Library Bake Sale to be held on from 10 - 2 on Saturday, May 23, at the library. Diane suggested serving tea/coffee and playing croquet.

Nancy made a motion to adjourn, seconded by Tom. **Meeting adjourned at 4:45 p.m.**
Next meeting, Wednesday, May 13, 3:00 p.m.

Respectfully Submitted,

Nancy Darling
Recording Secretary